

TPM Pooled Fund Peer Exchange Run of Show

Sponsored by the AASHTO TPM Pooled Fund

Dates: Thursday, November 14, 2019 12:00 PM – 5:45 PM

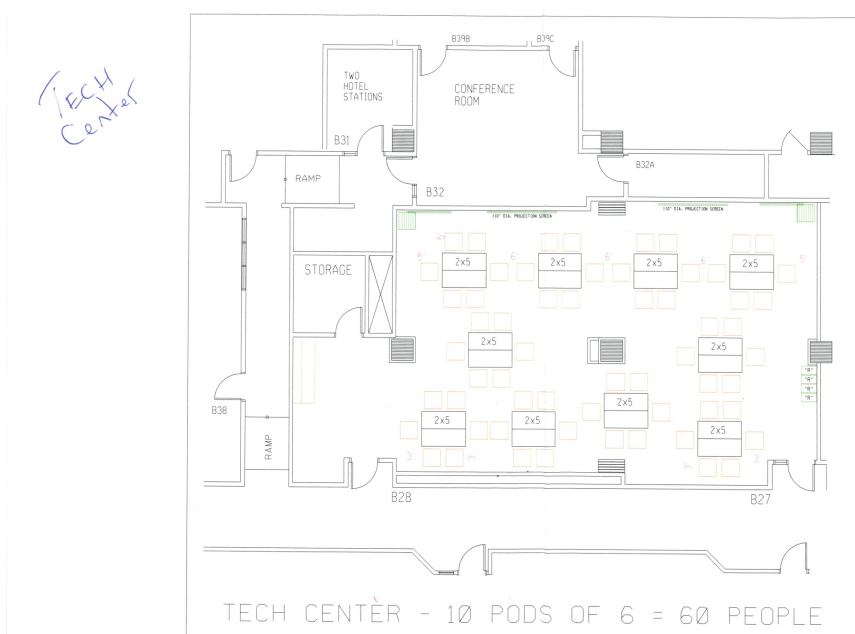
Friday, November 15, 2019 8:00 AM – Noon

Location: MnDOT Central Office TEC Center, 395 John Ireland Boulevard, St. Paul, MN 55155

Bring to the Peer Exchange

- 40 copies of agenda (Hyun-A will bring)
- Name tags for all peer exchange participants (Lori generates list of participants and sends to Shane, Shane makes table tents and gives to Hyun-A – NOTE: Hyun-A is going to NYC early on Tuesday, 11/12 so she needs to have all items by end of day on Monday, 11/11) (Hyun-A will bring name tags)
- Clicker for presentations (Lori will bring)
- Post it pads for easels (Lori will bring)
- Adaptor for projector (Lori will bring)
- Dots (Lori will bring)
- Sharpies (Lori will bring)
- Snacks (Lori will bring)
- Soda and water (Lori will bring)
- Coolers and ice for soda and water (Lori will bring)
- Baskets for snacks (Lori will bring)

Room setup (B27/B40)



- 4 chairs per pod, large screens on each end, columns in middle
- MnDOT will provide easels
- Kathy will have IT staff on hand early on 14th for setup
- Projector set up in room
- WIFI available in room – Kathy will provide WIFI code and badges

Contacts

- Kathy Kalb (651-366-4801)
- Lori Richter (608-628-8052)
- Hyun-A Park (617-875-9614)
- Afro Deli for Thursday lunch (651-353-8396)
- Barrio (651-222-3250)
- Nelson Cheese and Deli for Friday lunch (Mark) (651-647-1288)

Meals

Noon 14th – Afro Deli

Dinner (6:30 reservation) Barrio, 235 E 6th St., St. Paul – 7 min walk – Wacouta east to north on Kellogg Blvd. walk north east across Mears Park to 6th street

Breakfast 15th – Complimentary at hotel

Bag lunch 15th – Options are turkey, veggie, beef

Members of the AASHTO TPM Pooled Fund will gather at a peer exchange to focus on how transportation agencies are implementing TPM in their agencies in light of federal requirements and to advance TPM practice. Agencies will share how they are managing short and long term system performance and how they are balancing investment decisions. How agencies are setting targets and managing targets in the context of performance-based planning, budgeting, and management will be a focus. The participants will be engaged in a process to prioritize TPM advancement topics for future national research and implementation will be a part of the peer exchange.

Peer Exchange Purpose:

- Advance the state of the TPM practice, including lessons learned
- Discuss the ingredients for good TPM implementation
- Gain knowledge of the resources that are available to support TPM implementation
- Share the experience of recent TPM implementation, including the best examples of how the TPM has led to improved system performance in the organization and with partner organizations
- Discuss what the next generation TPM will look like at state DOTs and MPOs
- Prioritize future TPM initiatives for FHWA, AASHTO, and TRB

A G E N D A

Day 1 – Thursday, November 14, 2019

Introductions

Noon – 1:00 pm Lunch available for participants

1:00 - 1:30 pm Welcome, Opening Remarks

*Tim Henkel, Minnesota DOT, Christos Xenophontos, Chair, TPM Pooled Fund
Matt Hardy, AASHTO, and Michael Nesbitt, FHWA*

Peer Exchange Overview and Objectives

Hyun-A Park, Spy Pond Partners, LLC

- Go over peer exchange purpose*
- Go over agenda*
- Have each person introduce themselves, agency, and role*
- Mention that people who are interested in dinner together can gather at Barrio (235 E 6th St., St. Paul – less than 10 min walk from hotel) at 6:30 PM*
- Make sure recorder is on*

A. PBPP – Resource Allocation

Implementing performance based planning and programming (PBPP) is a key challenge facing many transportation agencies. Link planning, programming, to good investment decision-making yields good performance results. This session looks at examples of resource allocation practice and will end with a group discussion on how to improve investment decision-making.

(Lori take notes, Hyun-A timekeeper)

1:30 – 2:00

- Matt Haubrich, Iowa DOT – Data-Driven Project Initiation and Prioritization*
- Karen Miller, Missouri – Resourcing TPM and PBPP*
- Ryan Granger, Texas DOT – Maximizing Efficiency Through Predictive Tools*

2:00 - 2:45

Large Group Discussion *(Hyun-A moderate)*

- What jumped out at you as being critical for allocating resources to TPM and PBPP?*
- What resources does your agency need right now to implement TPM and PBPP?*
- If you are a mature agency, what is needed?*
- If you are an emerging agency with less mature TPM practices, what is most needed?*
- What resourcing support do you need from [FHWA, AASHTO and] the TPM Pooled Fund to support your ability to resource TPM and PBPP?*

- *(Lori uses easel pad to write the key points from the group discussion)*

B. PBPP – Federal Measures and Requirements

This session continues the focus on PBPP. Many agencies identified the challenges of aligning federal measures and requirements with their agency’s TPM practices. This session will start with agencies sharing their challenges with integrating federal measures and requirements and end with small group breakouts to generate ideas for how to make improvements at both the federal and state levels.

(Lori take notes, Hyun-A timekeeper)

- 2:45 – 3:05 - *Edgardo Block, Connecticut DOT – Reconciliation of State & National Measure Dashboards*
 - *Deanna Belden Minnesota DOT – Integrating Federal Measures into a Mature Performance Management System*
- 3:05 - 3:20 Break
- 3:20 - 4:15 Small Group Discussion *(Hyun-A instructions)*
- *Discuss within your groups (use poster pads to capture key points):*
 - *What do you think are the biggest barriers to integrating federal performance measures into existing TPM systems, from what you heard?*
 - *How can these be overcome?*
 - *What are good lessons learned on how to integrate federal measures and requirements within transportation agencies’ TPM systems and practices?*
 - *What can be done nationally to support integrating federal measures into existing TPM frameworks?*
 - *What role can the TPM Pooled Fund play in this support structure?*
- 4:15 – 4:45 Group Reports *(Hyun-A moderate)*
- *One representative from each group reports out on their discussion, then facilitator guides*
 - *(Lori uses easel pad to write the key points from the group discussion)*

C. Emerging Agency Needs

Agencies that are just starting their TPM implementation process will share their challenges (5 minute shares) and pose the needs they have in implementing TPM.

(Lori take notes, Hyun-A timekeeper)

4:45 – 4:50 - Rachel Roper, Hawaii DOT

4:55 - 5:30 Large Group Discussion (Hyun-A moderate)
Peer exchange participants will be asked to develop ideas for how emerging agencies can accelerate their TPM progress.

- *Discuss within the larger group:*
 - *What emerging issues from the presenter resonated the most for you?*
 - *What are issues were not raised by the presenter that are important to address to help agencies mature in their implementation of TPM?*
 - *What should we do to make progress on these emerging issues?*
 - *How can [FHWA, AASHTO and] the TPM Pooled Fund assist?*
- *(Lori uses easel pad to write the key points from the group discussion)*

Day 1 Wrap Up

(Lori take notes, Hyun-A timekeeper)

5:30 – 5:45 Summary of Day 1 Discussion, Ideas to Consider, Overview of Thursday's Agenda
Karen Miller, Missouri DOT

Day 2 – Friday, November 15, 2019

Day 2 Introduction

(Lori take notes, Hyun-A timekeeper)

8:00 - 8:30 Recap Thursday's Agenda and Overview of Friday's Agenda
Edgardo Block, Connecticut DOT
Hyun-A Park, Spy Pond Partners, LLC

D. TPM Communication Challenges

Good TPM communication is a challenge that is facing DOTs as both federal and their agency TPM programs are maturing and performance results are available to the public. This session will start with agencies sharing noteworthy practices on communicating TPM and end with a group discussion on what is needed nationally and how to support different levels of communication maturity across agencies.

(Lori take notes, Hyun-A timekeeper)

8:30 - 9:00

- Holly Bieneman, Illinois DOT – *Collaborating and Coordinating with MPOs and Transit Agencies on PBPP Activities*
- Gabe Philips, Washington State DOT – *Communicating and Reporting Project Performance*
- Chris Berrens, Minnesota DOT – *The Evolution of Reporting and Communicating Results*

9:00 - 10:00 *Large Group Discussion (Hyun-A moderate)*

- *Discuss within the larger group:*
 - *What communication challenges from the presentations resonated with you?*
 - *What have you done to improve TPM communication within your agency?*
 - *What communication challenges were not raised by the presenters that are important to address?*
 - *What can [AASHTO, FHWA and] the TPM Pooled Fund do to support and improve effective communication of TPM and PBPP?*
- *(Lori uses easel pad to write the key points from the group discussion)*

10:00 - 10:15 Break

E. Speed Sharing – TPM Lessons Learned

(Lori take notes, Hyun-A timekeeper)

The following peer exchange participants will share their TPM lessons learned through 5-minute highlights that are supported by documentation that will be available to all participants before the peer exchange. The purpose of this session is to share the wisdom gained through both TPM successes and failures.

- 10:15 - 10:55
- *Jackie Irving, Wisconsin DOT*
 - *Thor Anderson, Arizona DOT*
 - *Steve Guenther, California DOT*
 - *Rick Johnson, Oklahoma DOT*
 - *Kelly Travelbee, Michigan DOT*
 - *Pat Cowley, Utah DOT*
 - *Gehan Elsayed, West Virginia DOT*
 - *Toria Lassiter, Maryland Department of Transportation State Highway Administration*

10:55 - 11:30 *Large Group Discussion (Hyun-A moderate)*

- *Discuss within the larger group (use poster pads to capture key points):*
 - *Which lessons learned from the presentations particularly resonated with you, and why?*
 - *What would you like to know more about?*
 - *What additional lessons learned themes would you like to share that weren't raised in the presentations?*
 - *What can the TPM Pooled Fund do to help share lessons learned?*
- *(Lori uses easel pad to write the key points from the group discussion)*

Priority Needs and Peer Exchange Wrap-Up

11:30 – Noon Discussion of Priority Issues and Future Activities, Summary of Peer Exchange
Christos Xenophontos, Chair, TPM Pooled Fund

– *(Lori uses easel pad to write the key points from the group discussion)*